

Llantrisant Fawr Community Council

Incorporating the wards of Llantrisant, Llanllowell, Gwernesney, Llangwm and Llansoy

Minutes of the Annual General Meeting of Llantrisant Fawr Community Council held at Llangwm Parish Hall on Tuesday 12th May 2026 at 7.00pm

Present: Cllr. Gwynfor Gardiner, (Chairman), Cllr. James Hawkins, (Vice Chairman) Cllr. Bob Trigg, Cllr. David Williams, Cllr. John Watkins, Cllr. Steve Jolliffe, Cllr. Malcolm Hatfield, Mrs. Jayne Stoodley (Clerk).

1. **Apologies for Absence:** Cllr Glyn Williams
2. **Minutes of AGM held on 13th May 2025: AGREED.**

3. **Chairman's Remarks:**

Cllr. Gardiner began by thanking fellow Councillors for their support, time and commitment to the local community and County Councillors for their support and guidance to the Council. The clerk was also thanked for her hard work and communication skills which helped to keep the Council running smoothly.

Cllr Gardiner added with hard work and persistence throughout the year, the Community Council saw reductions to speed limits introduced in two of our villages and new signage and road markings installed. Meetings have also taken place on site with Monmouthshire County Council, enabling residents' concerns to be heard. He added there was still work to be done but confirmed recent monitoring of local roads had proven that the Councils efforts were paying off.

A Smart water event held in Llangwm with Gwent Police received great support and Community acceptance. The Council provided free Smart water packs to benefit the whole Community and to help ensure we live in a safe environment.

Cllr Gardiner finished by adding that he looked forward to continuing to support the whole Community whilst being led by the new Chairman.

4. **Election of Chair:** Cllr Gardiner called for nominations for the Chair for 2026/27. Cllr Watkins proposed Cllr James Hawkins, which was seconded by Cllr. Trigg. **AGREED.** Cllr. James Hawkins accepted the position and took the Chair.
5. **Election for Vice-Chair:** Cllr. Gardiner called for nominations for Vice Chair for 2026/27. He proposed Cllr Steve Jolliffe, which was seconded by Cllr. Hawkins. **AGREED.** Cllr. Jolliffe be elected Vice-Chair.

Signed _____

Date _____

6. **Review of Governance Documents:**

- a) **Code of Conduct (2021/2022):** Received and reviewed by Councillors and **ADOPTED.**
- b) **Standing Orders (2022):** Received and reviewed by Councillors and **ADOPTED.**
- c) **Financial Regulations (2026/27):** Received and reviewed by Councillors and **ADOPTED.**
- d) **Annual Governance Statement 2019:** Received and reviewed by Councillors and **AGREED.**

7. **Annual Review of Risk Assessment:**

The current Llantrisant Fawr Council Risk Assessment was reviewed by Councillors and **AGREED**

8. **Annual Accounts 2025/2026:** The year-end financial report for 2025/2026 was accepted and **AGREED.**

9. **Review of Bank Account Signatories: AGREED**

The current signatories of Cllr John Watkins, Cllr Glyn Williams, Cllr James Hawkins, Cllr Malcolm Hatfield and Cllr David Williams would be reviewed again in twelve months.

There being no further business, the Chairman declared the meeting closed at 7.30pm.

Signed_____

Date_____