

# Llantrisant Fawr Community Council

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Clerk: Mrs. Jayne Stoodley, Llan Y Nant Cottage, Usk, Monmouthshire, NP15 1HG.  
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Dear Councillor,

You are summoned to attend the **Annual General Meeting** of Llantrisant Fawr Community Council on **Tuesday 12th May 2026** at Llangwm Parish Hall at **7.00pm** for the purpose of transacting the business set out in the agenda below.

Yours faithfully,  
Jayne Stoodley (Clerk)

## AGENDA

1. Apologies for absence
2. To receive the minutes of the Annual General Meeting held on 13th May 2025 (sent electronically)
3. Retiring Chairman's report
4. Election of Chairman
5. Election of Vice Chairman
6. Review and Adoption of Governance Documents:
  - a) Code of Conduct for 2021/22 (sent electronically)
  - b) Standing Orders 2022 (sent electronically)
  - c) Financial Regulations 2025/26 (sent electronically)
  - d) Annual Governance Statement 2019 (sent electronically)
7. Annual Review of Risk Assessment 2025/26 (sent electronically)
8. Annual Accounts 2025/2026 (sent electronically)
9. Review Signatories to the Bank Account

**THE ORDINARY MEETING WILL FOLLOW THE AGM**

Press and Public are welcome to attend.