

Llantrisant Fawr Community Council

Incorporating the wards of Llantrisant, Llanllowell, Gwernesney, Llangwm and Llansoy

Minutes of the Annual General Meeting of Llantrisant Fawr Community Council held at Llangwm Parish Hall on Tuesday 13th May 2025 at 7.00pm

Present: Cllr. David Williams, (Chairman) Cllr. Gwynfor Gardiner, (Vice Chairman) Cllr. Bob Trigg, Cllr. James Hawkins, Cllr. John Watkins, Cllr. Steve Joliffe, County Cllr Fay Bromfield, Mrs. Jayne Stoodley (Clerk).

1. Apologies for Absence:

Cllr. Malcolm Hatfield - Due to Illness
County Cllr Rachel Buckler- Prior commitment

2. Minutes of AGM held on 21 May 2024: AGREED.

3. Chairman's Remarks:

Cllr. David Williams spoke about the visitors who attended throughout the year. Including the MCC Transport and Projects Manager who spoke about the changes with the Bus Service timetables and the difficulties experienced with scheduling. Laura Jones MP came along and offered support with the ongoing issues associated with the lack of Mobile service and Broadband connectivity in the area and more recently, PC Dan Counsell of the Rural Crime team attended and provided an interesting insight into the issues the team were involved with.

Cllr Williams thanked County Cllr's Rachel Buckler and Fay Bromfield for their ongoing hard work and especially for achieving the installation of traffic calming measures in Llansoy and for instigating the road safety measures which have now been agreed for Gwernesney and Llangwm.

Cllr Williams added that he wished to acknowledge the commitment of his fellow Community Councillors and to thank the Clerk for her hard work and for cutting through red tape to support the Community Council.

4. Election of Chair: Cllr David Williams called for nominations for the Chair for 2025/26. Cllr James Hawkins proposed Cllr Gwynfor Gardiner, which was seconded by Cllr. Trigg. **AGREED.** Cllr.Gwynfor Gardiner accepted the position and took the Chair.

5. Election of Vice-Chair: Cllr. John Watkins proposed Cllr James Hawkins, which was seconded by Cllr. David Williams. **AGREED.** Cllr. Hawkins be elected Vice-Chair.

Signed _____

Date _____

6. **Review of Governance Documents:**

- a) **Code of Conduct (2021/2022):** Received and reviewed by Councillors and **ADOPTED.**
- b) **Standing Orders (2022):** Received and reviewed by Councillors and **ADOPTED.**
- c) **Financial Regulations (2025/26):** Received and reviewed by Councillors and **ADOPTED.**
- d) **Annual Governance Statement 2019:** Received and reviewed by Councillors and **AGREED.**

7. **Annual Review of Risk Assessment:**

The current Llantrisant Fawr Council Risk Assessment was reviewed by Councillors and it was **AGREED** under the section, Other Risks - Document Security- **Item 6-** should be updated to read Council documents and records to be regularly backed up on an external hard drive.

8. **Annual Accounts 2024/2025:** The year-end financial report for 2024/2025 was accepted and **AGREED.**

9. **Review of Bank Account Signatories: AGREED** to retain the current four signatories (Cllr John Watkins, Cllr Glyn Williams, Cllr James Hawkins and Cllr Malcolm Hatfield) and this would again be reviewed in twelve months.

There being no further business, the Chairman declared the meeting closed at 7.25pm.

Signed_____

Date_____